



ADVERT: PROGRAMME INTERN September 2021 – March 2022

Child Rights Connect is looking for a full-time Programme Intern (40 hours per week) starting on 1st September 2021 until 31 March 2021.

****PLEASE NOTE**** To be considered for this internship, candidates must satisfy BOTH of the following requirements:

- Be a Swiss citizen, EU citizen with a Swiss guarantor, or already in possession of a Swiss/EU work permit; and
- Be an enrolled University student (enrolled in either (a) the last year of an undergraduate/Bachelor programme; or (b) a graduate/Master's programme) and able to obtain an internship agreement with the enrolled University.

Child Rights Connect is an independent, non-profit network of over 90 national, regional, and international organisations, networks and coalitions. Our membership covers almost every country in the world, and we work directly with children's rights defenders, including children, in over 150 countries. We were initially set up in 1983 as the *Ad Hoc NGO Group for the drafting of the UN Convention on the Rights of the Child* to influence the drafting of the Convention on the Rights of the Child (CRC); the first and most comprehensive international human rights treaty for children. Since then, we have worked for decades to connect UN human rights systems to the daily realities of children's lives. Our Secretariat is based in Geneva, Switzerland, where we have 8 permanent members of staff.

Child Rights Connect works to mainstream children's rights and a child rights-based approach throughout the broader UN human rights system. This includes monitoring human rights developments at the UN which may have an impact on children's rights and coordinating children's rights defenders around joint advocacy activities on key priority issues at the UN Human Rights Council. Our work also involves providing children's rights defenders, including children, with capacity-building and technical assistance to help them better promote, implement and monitor the CRC in their countries, through engaging with UN human rights mechanisms including the Committee on the Rights of the Child. You can find out more about our activities and strategic goals in our [Strategic Plan 2020-2024](#).

JOB DESCRIPTION

Main responsibility: Support the work of the Child Rights Connect Programme Team (in particular, 2 Programme Officers and CRC Reporting and Programme Support) **with a focus on conducting advocacy at the UN Human Rights Council (HRC) and related mechanisms.**

- Please note: the Programme Team has three more interns. One focuses particularly in providing support to the CRC Reporting and Programme Support and the engagement of civil society; one focuses in providing support with regards to child participation, especially the activities of a permanent Children's Advisory Team of 12 child advisors globally; and another provides support to activities relating to the Third Optional Protocol to the CRC on a communications procedure. There will be some overlap between activities and tasks that interns will work on jointly.

Main tasks:

- Assist in the provision of on-going technical assistance and capacity building to children's rights defenders, including children, especially in the regions of Africa and Latin America and the Caribbean.

- Provide support in monitoring different dialogues and conducting activities during HRC sessions (September 2021 and February/March 2022) and support child participation activities where required.
- Prepare communications materials, including regular updates, key information and relevant resources on the HRC and related mechanisms and assist in developing tools.
- Assist in the development of activities related to the 2020 [Implementation Guide on child human rights defenders](#).
- Support ongoing activities of different Child Rights Connect [Working Groups](#) and Taskforces, particularly the Working Group on child rights and the environment, the Taskforce on child rights and the Sustainable Development Goals, and the Taskforce on child rights and family reunification.
- Monitor the sessions and pre-sessions of the Committee (taking place in September/October and January/February) and disseminate information and outputs to relevant stakeholders via the website, email and social media.
- Support the organisation's work in preparation of the sessions and pre-sessions of the Committee, as well as the mobilisation of children's rights defenders for future sessions and pre-sessions.
- Undertake background research and assist with the preparation of internal and external documents.
- Prepare communications materials and assist in developing tools and updating the [website](#) and social media.
- Administrative support and other tasks, as necessary.

CANDIDATE PROFILE:

1. A first-level university degree in a relevant field (e.g. international human rights law, political science, international relations) is preferred or being in the final year of such studies.
2. Strong organisational skills and ability to prioritise multiple tasks.
3. Fluency in English and French and/or Spanish – languages are a strong asset.
4. Strong sense of responsibility and ability to work independently.
5. Good teamwork and communication skills.
6. Computer literacy including Microsoft office suite. Experience with social media, WordPress and Survey Monkey (or willingness to learn) is a plus.
7. Understanding of the international human rights framework and commitment to children's rights would be strong assets.

CONDITIONS

A monthly allowance is provided (Swiss social charges will be deducted from this amount) of 1,200 chf.

It is an in-person Geneva based internship yet given the current COVID-19 situation, flexibility measures regarding working from home will be discussed with the supervisor.

APPLICATION PROCESS:

Please send a CV, a letter of motivation, along with a short writing sample by email to: recruitment@childrightsconnect.org

- Important: in the subject of your email, please indicate "**Programme Intern – Human Rights Council**".

Please note that due to the high number of applications, we will not review incomplete applications and only short-listed candidates will be contacted.

Deadline: Applications should be submitted via email by **noon of Monday 23th August (CEST time)**.

Interviews: Interviews will take place towards the end of the week of 23th August via Zoom.